

COMMUNITY ACTION AGENCY OF SIOUXLAND

**FINANCIAL STATEMENTS
AND INDEPENDENT AUDITOR'S REPORT WITH
SUPPLEMENTARY INFORMATION**

SEPTEMBER 30, 2024

COMMUNITY ACTION AGENCY OF SIOUXLAND

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INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
Community Action Agency of Siouxland
Sioux City, Iowa

Report on the Audit of the Financial Statements

Opinion

We have audited the accompanying financial statements of Community Action Agency of Siouxland (the Agency) (a nonprofit organization), which comprise the statement of financial position as of September 30, 2024, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the financial statements present fairly, in all material respects, the financial position of the Agency as of September 30, 2024, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Agency and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

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In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Agency's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Agency's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Agency's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying combining schedule of financial position by program and combining schedule of revenues, other support, and expenses by program are presented for purposes of additional analysis and are not a required part of the financial statements. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining schedule of financial position by program, the combining schedule of revenues, other support, and expenses by program, and the schedule of expenditures of federal awards are fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Matter

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The non-GAAP supplementary information - schedules of budget and contract activity on pages 37 - 54 are presented for purposes of additional analysis and are not a required part of the financial statements. Such information is the responsibility of management and has not been subjected to the auditing procedures applied in the audit of the financial statements. Accordingly, we do not express an opinion or provide any assurance on it.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated February 5, 2025, on our consideration of the Agency's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Agency's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Agency's internal control over financial reporting and compliance.

Uhlenberg Ritzman + Co., LLC

Yankton, South Dakota
February 5, 2025

COMMUNITY ACTION AGENCY OF SIOUXLAND

STATEMENT OF FINANCIAL POSITION
SEPTEMBER 30, 2024

	Without Donor Restrictions	With Donor Restrictions	Total
ASSETS			
CURRENT ASSETS			
Cash and cash equivalents	\$ 1,193,984	\$ -	\$ 1,193,984
Accounts receivable	70,138	-	70,138
Grants receivable	1,028,436	-	1,028,436
Prepaid expenses	56,615	-	56,615
Certificates of deposit	417,415	-	417,415
Total Current Assets	<u>2,766,588</u>	<u>-</u>	<u>2,766,588</u>
ASSETS LIMITED AS TO USE			
Restricted cash and cash equivalents	-	51,183	51,183
Board designated cash and cash equivalents	1,777,151	-	1,777,151
Board designated certificates of deposit	693,904	-	693,904
Total Assets Limited As To Use	<u>2,471,055</u>	<u>51,183</u>	<u>2,522,238</u>
OTHER ASSETS			
Property and equipment, net	787,079	-	787,079
Total Other Assets	<u>787,079</u>	<u>-</u>	<u>787,079</u>
Total Assets	<u>\$ 6,024,722</u>	<u>\$ 51,183</u>	<u>\$ 6,075,905</u>
LIABILITIES AND NET ASSETS			
CURRENT LIABILITIES			
Accounts payable	\$ 162,078	\$ -	\$ 162,078
Wages payable	250,601	-	250,601
Payroll taxes and benefits payable	93,304	-	93,304
Compensated absences	161,362	-	161,362
Unearned revenue	605,558	-	605,558
Lease payable, current portion	20,154	-	20,154
Total Current Liabilities	<u>1,293,057</u>	<u>-</u>	<u>1,293,057</u>
LONG-TERM LIABILITIES			
Lease payable, less current portion	85,163	-	85,163
Total Liabilities	<u>1,378,220</u>	<u>-</u>	<u>1,378,220</u>
NET ASSETS			
Without donor restrictions			
Undesignated	2,195,922	-	2,195,922
Board designated	2,450,580	-	2,450,580
Total Net Assets Without Donor Restrictions	4,646,502	-	4,646,502
With donor restrictions	-	51,183	51,183
Total Net Assets	<u>4,646,502</u>	<u>51,183</u>	<u>4,697,685</u>
Total Liabilities and Net Assets	<u>\$ 6,024,722</u>	<u>\$ 51,183</u>	<u>\$ 6,075,905</u>

The accompanying notes are an integral part
of these financial statements.

COMMUNITY ACTION AGENCY OF SIOUXLAND

STATEMENT OF ACTIVITIES YEAR ENDED SEPTEMBER 30, 2024

	Without Donor Restrictions	With Donor Restrictions	Total
REVENUE AND OTHER SUPPORT			
Federal government funding sources	\$ 10,059,805	\$ -	\$ 10,059,805
State government funding sources	2,145,334	-	2,145,334
Contributions	469,838	-	469,838
Other income	63,995	10,767	74,762
Total Revenue and Other Support	<u>12,738,972</u>	<u>10,767</u>	<u>12,749,739</u>
EXPENSES			
PROGRAM ACTIVITIES:			
Early Childhood	8,180,347	-	8,180,347
Client Assistance	2,480,875	-	2,480,875
Weatherization	594,535	-	594,535
Other	1,237,769	-	1,237,769
	<u>12,493,526</u>	<u>-</u>	<u>12,493,526</u>
SUPPORTING SERVICES:			
Administrative	338,661	-	338,661
	<u>12,832,187</u>	<u>-</u>	<u>12,832,187</u>
OTHER INCOME (EXPENSES)			
Gain on disposal of property and equipment	15,000	-	15,000
Reclassification of Net Assets:			
Release of donor restrictions	42,014	(42,014)	-
	<u>42,014</u>	<u>(42,014)</u>	<u>-</u>
Total Reclassification of Net Assets	<u>42,014</u>	<u>(42,014)</u>	<u>-</u>
Change in Net Assets	(36,201)	(31,247)	(67,448)
Net Assets, Beginning of Year	<u>4,682,703</u>	<u>82,430</u>	<u>4,765,133</u>
Net Assets, End of Year	<u>\$ 4,646,502</u>	<u>\$ 51,183</u>	<u>\$ 4,697,685</u>

The accompanying notes are an integral part
of these financial statements.

COMMUNITY ACTION AGENCY OF SIOUXLAND

STATEMENT OF FUNCTIONAL EXPENSES
YEAR ENDED SEPTEMBER 30, 2024

	Program Services					Supporting Services	Grand Total
	Early Childhood	Client Assistance	Weatherization	Other	Total	Administrative	
Salaries	\$ 4,329,864	\$ 197,058	\$ 168,121	\$ 250,586	\$ 4,945,629	\$ 846,221	\$ 5,791,850
Assistance to individuals	376,334	2,126,225	157,390	741,651	3,401,600	-	3,401,600
Personnel benefits and taxes	1,343,717	65,889	57,818	81,678	1,549,102	258,504	1,807,606
Supplies and materials	465,328	12,316	70,024	6,737	554,405	125,352	679,757
Miscellaneous	126,737	13,802	18,174	36,840	195,553	92,717	288,270
Depreciation	179,730	2,000	-	2,744	184,474	24,540	209,014
Rent	128,739	-	-	-	128,739	62,986	191,725
Insurance	45,650	8,596	13,551	3,866	71,663	35,424	107,087
Telephone and technology	68,693	585	1,596	4,096	74,970	8,437	83,407
Travel and transportation	43,500	2,131	9,291	13,325	68,247	7,070	75,317
Repairs and maintenance	8,622	-	-	-	8,622	56,515	65,137
Weatherization labor, support, and administration	-	-	56,223	5,820	62,043	295	62,338
Printing, publications, and postage	20,320	4,196	1,000	1,649	27,165	14,166	41,331
Noncapitalized equipment	-	-	-	27,974	27,974	-	27,974
Amortization expense - leases	3,286	-	-	-	3,286	-	3,286
Interest expense - leases	714	-	-	-	714	-	714
Total expenses before allocation of indirect costs	7,141,234	2,432,798	553,188	1,176,966	11,304,186	1,532,227	12,836,413
Allocation of indirect costs	1,039,113	48,077	41,347	60,803	1,189,340	(1,193,566)	(4,226)
Total expenses	<u>\$ 8,180,347</u>	<u>\$ 2,480,875</u>	<u>\$ 594,535</u>	<u>\$ 1,237,769</u>	<u>\$ 12,493,526</u>	<u>\$ 338,661</u>	<u>\$ 12,832,187</u>

The accompanying notes are an integral part
of these financial statements.

COMMUNITY ACTION AGENCY OF SIOUXLAND

STATEMENT OF CASH FLOWS
YEAR ENDED SEPTEMBER 30, 2024

CASH FLOWS FROM OPERATING ACTIVITIES

Change in net assets	\$ (67,448)
Adjustments to reconcile change in net assets to net cash provided by operating activities:	
Depreciation	209,014
Amortization	3,286
Gain on disposal of property and equipment	(15,000)
Changes in operating assets and liabilities	
(Increase) decrease in:	
Accounts receivable	(54,252)
Grants receivable	(215,236)
Prepaid expenses	30,389
Increase (decrease) in:	
Accounts payable	(4,870)
Wages payable	29,172
Payroll taxes and benefits payable	32,749
Unearned revenue	3,488
Net cash provided by (used in) operating activities	<u>(48,708)</u>

CASH FLOWS FROM INVESTING ACTIVITIES

Purchase of certificates of deposit	(55,912)
Purchase of property and equipment	(84,553)
Acquisition of leased assets	<u>(108,603)</u>
Net cash provided by (used in) investing activities	<u>(249,068)</u>

CASH FLOWS FROM FINANCING ACTIVITIES

Leases payable issued	108,603
Principal payments on leases payable	<u>(3,286)</u>
Net cash provided by (used in) financing activities	<u>105,317</u>

Net change in cash and cash equivalents (192,459)

Cash and cash equivalents - beginning 3,214,777

Cash and cash equivalents - ending \$ 3,022,318

SUPPLEMENTAL DISCLOSURE

Cash payments for:	
Interest - leases	<u>\$ 714</u>

Reconciliation of Cash to the Balance Sheet:

Cash and cash equivalents	\$ 1,193,984
Restricted cash and cash equivalents	51,183
Board designated cash and cash equivalents	<u>1,777,151</u>
	<u><u>\$ 3,022,318</u></u>

The accompanying notes are an integral part
of these financial statements.

COMMUNITY ACTION AGENCY OF SIOUXLAND

NOTES TO FINANCIAL STATEMENTS SEPTEMBER 30, 2024

1. NATURE OF ACTIVITIES AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Nature of Organization

The Community Action Agency of Siouxland (the Agency), a non-profit corporation, is a community action agency that serves primarily Woodbury County in Iowa. The Agency is exempt from income tax under Section 501(c)(3) of the Internal Revenue Code and a similar section of the Iowa income tax law which provides tax exemption for corporations organized and operated exclusively for religious, charitable, or educational purposes.

The Agency administers various programs funded by federal, state, and local governmental bodies.

Summary of Significant Accounting Policies

This summary of significant accounting policies of the Agency is presented to assist in understanding the financial statements. The financial statements and notes are representations of the Agency's management who is responsible for their integrity and objectivity. These accounting policies conform to generally accepted accounting principles and have been consistently applied in the preparation of the financial statements.

Basis of Presentation

Financial statement presentation follows the recommendations of the Financial Accounting Standards Board (FASB). The FASB requires the Agency to report information regarding its financial position and activities according to two classes of net assets: net assets without donor restrictions and net asset with donor restrictions.

Cash and Cash Equivalents

For financial statement reporting purposes, the Agency includes all cash accounts not subject to withdraw restrictions or penalties, treasury bills, commercial paper, and money market funds with a maturity of three months or less when purchased, which are neither held for nor restricted by donors for long-term purposes, to be cash equivalents. Certificates of deposit, regardless of maturity, are not considered to be cash and cash equivalents.

Grants Receivable

Grants receivable consists primarily of noninterest-bearing amounts due from federal and state programs. Management determines the allowance for uncollectible grants receivable based on historical experience, an assessment of economic conditions, and a review of subsequent collections. Management determined no allowance to be necessary based on these factors for the year ended September 30, 2024.

COMMUNITY ACTION AGENCY OF SIOUXLAND

NOTES TO FINANCIAL STATEMENTS SEPTEMBER 30, 2024

1. NATURE OF ACTIVITIES AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, continued

Property and Equipment

Purchased property and equipment in excess of \$5,000 are recorded at cost. Donated property and equipment are valued at estimated fair value on the date donated and are reported as contributions without donor restrictions when placed in service unless the donor has restricted the use for the asset to a specific purpose or period of time.

Contributions of cash or other assets that must be used to acquire property and equipment are reported as increases in net assets with donor restrictions until the assets are acquired and placed in service as instructed by the donor, unless the donor has also required that the acquired asset be used for a specific purpose or time period. If the donor requires property and equipment to be used for a specific purpose, restrictions on net assets are released as the asset is depreciated. If the donor requires property and equipment to be used for a specific time period, restrictions on net assets are released evenly over the period required.

Costs in excess of \$5,000 for renewals and improvements that significantly add to the productive capacity or extend the useful life of an asset are capitalized. Costs for maintenance and repairs are charged to expense currently. When depreciable properties are retired or sold, the cost and the related accumulated depreciation are eliminated from the accounts and the resultant gain or loss is reflected in income.

Property and equipment purchased with grant funds are owned by the Agency while used in the program for which it was purchased or in other future authorized programs. However, the funding sources have a reversionary interest in the property and equipment purchased with grant funds. Its disposition, as well as the ownership of any proceeds there from, is subject to funding source regulations.

Depreciation is provided for over the estimated useful lives of the individual assets using the straight-line method. The estimated useful lives used in the computation of depreciation is as follows:

	<u>Years</u>
Buildings	20-40
Equipment	3-5
Vehicles	5-7

Leased Assets

Leased assets are recorded at the discounted present value of the underlying lease payable. All acquisitions of leased assets valued in excess of \$10,000 are capitalized. Amortization is provided using the discounted present value over the life of the lease payable.

COMMUNITY ACTION AGENCY OF SIOUXLAND

NOTES TO FINANCIAL STATEMENTS SEPTEMBER 30, 2024

1. NATURE OF ACTIVITIES AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, continued

Compensated Absences

Employees of the Agency accumulate a limited amount of earned but unused vacation payable in future periods. Amounts representing the cost of compensated absences are recorded as a liability computed based on rates of pay in effect at September 30, 2024.

Leases Payable

The Agency recognizes a lease liability and an intangible right-to-use lease asset (leased asset) in the financial statements. The Agency recognizes lease liabilities with an initial, individual value of \$10,000.

At the commencement of a lease, the Agency initially measures the lease liability at the present value of payments expected to be made during the lease term. Subsequently, the lease liability is reduced by the principal portion of lease payments made. The lease asset is initially measured as the initial amount of the lease liability, adjusted for lease payments made at or before the lease commencement date, plus certain initial direct costs. Subsequently, the leased asset is amortized on a discounted present value over the life of the lease payable.

Key estimates and judgments related to leases include how the Agency determines (1) the discount rate it uses to discount the expected lease payments to present value, (2) lease term, and (3) lease payments.

- The Agency uses the interest rate charged by the lessor as the discount rate. When the interest rate charged by the lessor is not provided, the Agency generally uses its estimated incremental borrowing rate as the discount rate for leases.
- The lease term includes the non-cancellable period of the lease. Lease payments included in the measurement of the lease liability are composed of fixed payments and purchase option prices that the Agency is reasonably certain to exercise.

The Agency monitors changes in circumstances that would require a remeasurement of its lease and will remeasure the lease asset and liability if certain changes occur that are expected to significantly affect the amount of the lease liability.

Net Assets

Net assets, revenues, gains, and losses are classified based on the existence or absence of donor or grantor-imposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

COMMUNITY ACTION AGENCY OF SIOUXLAND

NOTES TO FINANCIAL STATEMENTS SEPTEMBER 30, 2024

1. NATURE OF ACTIVITIES AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, continued

Net Assets, continued

- *Net Assets Without Donor Restrictions* – Net assets available for use in general operations and not subject to donor or certain grantor-imposed restrictions. The governing board has designated, from net assets without donor restrictions, net assets for building improvements and an insurance reserve.
- *Net Assets With Donor Restrictions* – Net assets subject to donor or certain grantor-imposed restrictions. Some donor or grantor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor or grantor. Other donor or grantor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Gifts of long-lived assets and gifts of cash restricted for the acquisition of long-lived assets are recognized as revenue when the assets are placed in service. Donor or grantor-imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resources was restricted has been fulfilled, or both.

Revenue Recognition

Contributions, including promises to give, are considered conditional or unconditional, depending on the nature and existence of any donor or grantor conditions. A contribution contains a donor or grantor condition when there is (1) an explicit identification of a barrier that must be overcome before the revenue can be earned and (2) an implicit right of return of assets transferred or a right of release of a donor or grantor's obligation to transfer assets promises, if the condition is not met.

Conditional contributions are recognized when the barriers to entitlement are overcome. Unconditional contributions are recognized as revenue when received.

Grants are either recorded as contributions or exchange transactions based on criteria contained in the grant award. Grant awards that are contributions are recognized as revenue when conditions in the award are satisfied. Unconditional awards are recognized as revenue when the award is received. Amounts received in which conditions have not been met are reported as refundable advance liability.

Grant awards that are exchange transactions are those in which the resource provider or grantor received a commensurate value in exchange for goods or services transferred. Revenue is recognized when control of the promised goods or services is transferred to the grantor in an amount that reflects the consideration to which the entity expects to be entitled in exchange for those goods or services. Amounts received in excess of recognized revenue are reflected as unearned revenue.

COMMUNITY ACTION AGENCY OF SIOUXLAND

NOTES TO FINANCIAL STATEMENTS SEPTEMBER 30, 2024

1. NATURE OF ACTIVITIES AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, continued

Contributed Nonfinancial Assets

The Agency has recorded contributed nonfinancial assets for space, supplies, and professional services in the statement of activities in accordance with generally accepted accounting principles (GAAP). GAAP requires that only contributions of services received that create or enhance a nonfinancial asset or require specialized skill by the individual possessing those skill and would typically need to be purchased if not provided by the donation be recorded. The requirements of GAAP are different than the in-kind requirements of the Agency's grant awards. The Agency received contributions of nonprofessional volunteers and consultants during the year with a value of \$1,292,159 for its Head Start, Early Head Start, and Shared Vision programs, which are not recorded in the statement of activities.

Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from estimates.

Fundraising Activity

The Agency does not maintain a formal fundraising or solicitation department. The Fiscal Officer does compile data and applications necessary to renew and obtain program revenues. The Agency does not track costs associated with this activity but believes the time and cost for this activity represents a very small percentage of the Fiscal Officer's time. Accordingly, fundraising expense is not segregated and presented in the financial statements unless specifically required by and reported under grantor guidelines.

Functional Allocation of Expenses

The costs of providing programs activities and supporting services have been summarized on a functional basis in the statement of activities. The statement of functional expenses presents the natural classification detail of expenses by function. Accordingly, certain costs have been allocated among program activities and supporting services benefited.

COMMUNITY ACTION AGENCY OF SIOUXLAND

NOTES TO FINANCIAL STATEMENTS SEPTEMBER 30, 2024

1. NATURE OF ACTIVITIES AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, continued

Cost Allocation

The Agency utilizes cost allocation methods to distribute certain direct and indirect costs to its various programs. Costs which are common to more than one program have been identified and classified into cost pools. These cost pools have been allocated to the programs based on formulas developed by the Agency for each pool.

Income Taxes

The Agency qualifies as a nonprofit corporation under the provisions of Section 501(c)(3) of the Internal Revenue Code and is exempt from federal income taxes pursuant to Section 501(a) of the Internal Revenue Code. However, the Agency is subject to federal income tax on any unrelated business taxable income.

The Agency accounts for uncertainties in accounting for income tax assets and liabilities using the guidance included in the Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) Topic 740, Income Taxes. There are no uncertainties that are reflected in the financial statements, and with few exceptions, the organization is no longer subject to income tax examinations by the U.S. federal, state, or local tax authorities for years before 2020.

Implementation of New Accounting Standard and Restatement

During the year ended September 30, 2024, the Agency implemented the provisions of FASB ASU 2016-02, *Leases* (Topic 842). ASU 2016-02 affects any entity that enters into a lease. The main difference between previous US GAAP and ASU 2016-02 is the recognition of an intangible lease asset and lease liability for the lessee and the recognition of a lease receivable and an unearned revenue for the lessor. There was no effect on the beginning net assets as a result of implementation of the standard.

COMMUNITY ACTION AGENCY OF SIOUXLAND

NOTES TO FINANCIAL STATEMENTS SEPTEMBER 30, 2024

2. PRINCIPAL PROGRAMS

The following is a description of the principal programs administered by the Agency:

Low-Income Home Energy Assistance Program (LIHEAP) - Funded by the U.S. Department of Health and Human Services. These funds are passed through the Iowa Department of Human Rights on an annual basis. The program provides assistance to low-income households in paying their heating bills.

Head Start and Early Head Start - Funded by the U.S. Department of Health and Human Services through an annual grant. Head Start and Early Head Start provides comprehensive developmental programs for children from birth through preschool, primarily serving children who come from low-income families.

Maternal Infant Early Childhood Home Visitation Program (MIECHV) – Provides evidence-based home visitation services through the Early Head Start model to improve health and development outcomes for at-risk young children, birth to 3 years old.

Weatherization Assistance Program - Funded through grants from the U.S. Department of Health and Human Services and U.S. Department of Energy. The programs provide resources to weatherize the homes of qualifying low-income households and to provide assistance for various utility costs.

Family Development and Self-Sufficiency - Partially funded by the U.S. Department of Health and Human Services and passed through the Iowa Department of Human Rights. The program provides family development and self-sufficiency counseling assistance to low-income households.

Shared Visions - Funded by the Iowa Development Coordinating Council to develop and implement programs serving at-risk 3- and 4-year-old children.

Childhood and Preschool Initiative - Provides increased access to quality preschool programming for four-year-old children by partnering with the already existing programs, Head Start and Shared Visions, to extend the preschool day and week, and provide a state-certified teacher with an early childhood endorsement.

Child and Adult Care Food Program - Funded by the U.S. Department of Agriculture. These funds are passed through the Iowa Department of Education under annual contracts. The contracts provide assistance for food and nutritional needs of low-income children enrolled in Head Start centers and day care homes.

COMMUNITY ACTION AGENCY OF SIOUXLAND

NOTES TO FINANCIAL STATEMENTS SEPTEMBER 30, 2024

2. PRINCIPAL PROGRAMS, continued

Community Services Block Grant (CSBG) - Funded by the U.S. Department of Health and Human Services. These funds are passed through the Iowa Department of Human Rights on an annual basis. The grant provides funding for the administration of human service programs or provides direct support to individual programs which require co-funding to complete their activities.

3. LIQUIDITY AND AVAILABILITY

Financial assets available for general expenditures, that is, without donor or other restrictions limiting their use, within one year of the financial position date, comprise the following:

Cash	\$ 1,312,194
Accounts receivable	70,138
Grants receivable	1,028,436
Certificates of deposit	417,415
	<u>\$ 2,828,183</u>

The Agency manages its cash available to meet general expenditures following three guiding principles: (1) operating within a prudent range of financial soundness and stability, (2) maintaining adequate liquid assets, and (3) maintaining sufficient reserves to provide reasonable assurance that long-term program commitments will continue to be met, ensuring the sustainability of the Agency.

To ensure the long-term sustainability of the Agency, the following reserves have been established:

Building Improvements Reserve

The Board has designated a building improvements reserve for the purpose of building and maintaining an adequate level of net assets without donor restrictions to support the Agency's strategic long-term capital and infrastructure needs of its current and planned operations and programs. The building improvements reserve balance at September 30, 2024, was \$1,210,327.

Insurance Reserve

The Board has designated an insurance reserve which is required due to the Agency partially self-funding health insurance. The insurance reserve balance at September 30, 2024, was \$1,240,253.

COMMUNITY ACTION AGENCY OF SIOUXLAND

NOTES TO FINANCIAL STATEMENTS SEPTEMBER 30, 2024

4. CONCENTRATION OF CREDIT RISK

Custodial risk is the risk that in the event of bank failure, the Agency's deposits may not be returned to it. The Agency maintains cash and cash equivalent balances in several local financial institutions. The accounts at each institution are insured by the Federal Deposit Insurance Corporation (FDIC) for up to \$250,000. As of September 30, 2024, per Iowa code of law, the Agency had no uninsured cash balances.

5. PROPERTY AND EQUIPMENT

A summary of property and equipment categorized by acquiring program/source, is as follows at September 30, 2024:

Acquiring Program/Source	Land	Buildings	Vehicles	Equipment	Leased Assets	Total
Early Head Start	\$ -	\$ 355,346	\$ 237,511	\$ 93,635	\$ 108,603	\$ 795,095
Head Start	24,600	534,754	177,747	276,265	-	1,013,366
Weatherization Assistance for Low-Income Persons	-	-	74,320	-	-	74,320
General Agency	79,000	491,994	-	110,818	-	681,812
Other Programs	-	-	10,000	27,436	-	37,436
Total Cost	\$ 103,600	\$ 1,382,094	\$ 499,578	\$ 508,154	\$ 108,603	\$ 2,602,029
Less: Accumulated Depreciation/Amortization	-	(1,045,944)	(317,664)	(448,056)	(3,286)	(1,814,950)
Net Property and Equipment	<u>\$ 103,600</u>	<u>\$ 336,150</u>	<u>\$ 181,914</u>	<u>\$ 60,098</u>	<u>\$ 105,317</u>	<u>\$ 787,079</u>

Depreciation and amortization expense for 2024 were \$209,014 and \$3,286, respectively. A Notice of Federal Interest has been filed on the facilities purchased with Federal funds.

6. LEASE PAYABLE

Lease payable at September 30, 2024, consists of the following:

Building Space Lease, 4% discount rate, due in monthly installments of \$2,000, final maturity July 2029	\$ 105,317
Less: current portion	<u>(20,154)</u>
	<u>\$ 85,163</u>

COMMUNITY ACTION AGENCY OF SIOUXLAND

NOTES TO FINANCIAL STATEMENTS SEPTEMBER 30, 2024

6. LEASE PAYABLE, continued

Maturity of the lease payable is as follows:

<u>September 30,</u>	<u>Total</u>
2025	20,154
2026	20,975
2027	21,830
2028	22,719
2029	19,639
	<u>\$ 105,317</u>

7. NET ASSETS

At September 30, 2024, the Board of Directors designated certain net assets without donor restrictions for the following purposes:

Insurance reserve	\$ 1,240,253
Building Improvements	<u>1,210,327</u>
	<u>\$ 2,450,580</u>

As of September 30, 2024, donor restricted net assets consisted of the following:

Subject to expenditure for specified purposes:	
Establishment of community computer lab	\$ 11,929
Building improvements	<u>39,254</u>
	<u>\$ 51,183</u>

8. PENSION AND RETIREMENT BENEFITS

The Agency contributes to the Iowa Public Employees Retirement System (IPERS), which is a cost-sharing multiple-employer defined benefit pension plan administered by the State of Iowa. IPERS provides retirement and death benefits which are established by state statute to plan members and beneficiaries. IPERS issues a publicly available financial report that includes financial statements and required supplementary information. The report may be obtained by writing to IPERS, P.O. Box 9117, Des Moines, Iowa 50306-9117.

COMMUNITY ACTION AGENCY OF SIOUXLAND

NOTES TO FINANCIAL STATEMENTS SEPTEMBER 30, 2024

8. PENSION AND RETIREMENT BENEFITS, continued

Effective July 1, 2018, plan members were required to contribute 6.29% of their annual covered salary and the Agency was required to contribute 9.44% of annual covered salary. Contribution requirements are established by state statute. The Agency's contribution to IPERS for the year ended September 30, 2024, was \$514,259 equal to the required contribution for the year.

9. GROUP HEALTH INSURANCE

The Agency sponsors a partially self-insured group health insurance program on behalf of its employees and their dependents. Under the plan, the Agency pays for claims up to \$40,000 annually per individual with an overall maximum of \$1,000,000. A reinsurance contract is maintained with Fidelity Investments and health insurance is maintained with Meritain Health to provide coverage in excess of the Agency's liability.

At September 30, 2024, management estimated the reserve for insurance claims to be \$1,240,253. The reserve represents individual case estimates for reported claims, estimates of expenses for investigating and settling claims, and estimates for incurred but not reported (IBNR) claims based on actual historical claims' costs for medical claims adjusted for current events. The designated cash of \$1,045,056 and designated certificate of deposits of \$215,672 are designated for future claims. There were outstanding claims of \$20,475 at September 30, 2024.

10. RISK MANAGEMENT AND CONTINGENCIES

The Agency is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors or omissions; injuries to employees; and natural disasters. These risks are covered by commercial insurance purchased from independent third parties. The Agency assumes liability for any deductibles and claims in excess of coverage limitations. Settled claims from these risks have not exceeded commercial insurance coverage for the past three years.

The Agency receives funds under various federal grant programs to be expended in accordance with the provisions of the grants. Compliance with grant provisions is subject to audit by various governmental agencies which may impose sanctions in the event of noncompliance. Management believes that they have complied with all aspects of the various grant provisions and results of adjustment, if any, relating to such audits would not have any material impact.

COMMUNITY ACTION AGENCY OF SIOUXLAND

NOTES TO FINANCIAL STATEMENTS SEPTEMBER 30, 2024

11. CONCENTRATION OF GRANTS

Approximately 68% of the Agency's revenue is derived from grants from the US Department of Health and Human Services. The current level of the Agency's operations and program services may be impacted, or segments discontinued, if the funding is not renewed.

12. SUBSEQUENT EVENTS

Events occurring after September 20, 2024, were evaluated by management through February 5, 2025, the date which the financial statements were available to be issued, to ensure that any subsequent events that met the criteria for recognition and/or disclosure in these financial statements have been included. There were no significant subsequent events needing disclosure.

SUPPLEMENTARY INFORMATION

COMMUNITY ACTION AGENCY OF SIOUXLAND

SUPPLEMENTARY FINANCIAL INFORMATION
SCHEDULE OF FINANCIAL POSITION BY PROGRAM - PAGE 1 OF 3
SEPTEMBER 30, 2024

	Program Services									
	LIHEAP	Head Start	Early Head Start	MIECHV	Iowa Early Head Start	Weatherization Assistance Program	Weatherization Administration	Family Development and Self-Sufficiency	Shared Vision Grant	ICARE and Other Assistance
ASSETS										
CURRENT ASSETS										
Cash and cash equivalents	\$ (16,955)	\$ (112,709)	\$ (50,130)	\$ (19,302)	\$ 244,154	\$ (128,663)	\$ 33,278	\$ (51,851)	\$ 2,823	\$ 88,701
Accounts receivable	-	319	(2,822)	-	-	-	-	-	51	4,008
Grants receivable	126,772	241,200	123,196	21,651	-	176,342	-	90,131	10,182	60,797
Due from/to other funds	-	(6,139)	-	-	-	-	-	-	-	-
Prepaid expenses	326	20,668	14,594	1,671	406	(69)	2,470	2,206	2,124	63
Certificates of deposit	-	-	-	-	-	-	-	-	-	-
Total Current Assets	<u>110,143</u>	<u>143,339</u>	<u>84,838</u>	<u>4,020</u>	<u>244,560</u>	<u>47,610</u>	<u>35,748</u>	<u>40,486</u>	<u>15,180</u>	<u>153,569</u>
ASSETS LIMITED AS TO USE										
Restricted cash and cash equivalents	-	-	-	-	-	-	-	-	-	-
Board designated cash and cash equivalents	-	-	-	-	-	-	-	-	-	-
Board designated certificates of deposit	-	-	-	-	-	-	-	-	-	-
Total Assets Limited As To Use	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
OTHER ASSETS										
Property and equipment, net	-	277,694	232,565	-	-	-	-	-	-	4,167
Total Other Assets	<u>-</u>	<u>277,694</u>	<u>232,565</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>4,167</u>
Total Assets	<u>\$ 110,143</u>	<u>\$ 421,033</u>	<u>\$ 317,403</u>	<u>\$ 4,020</u>	<u>\$ 244,560</u>	<u>\$ 47,610</u>	<u>\$ 35,748</u>	<u>\$ 40,486</u>	<u>\$ 15,180</u>	<u>\$ 157,736</u>
LIABILITIES AND NET ASSETS										
CURRENT LIABILITIES										
Accounts payable	\$ 13	\$ 41,127	\$ 11,867	\$ 161	\$ 149	\$ (105)	\$ 4,651	\$ 2,414	\$ 6,194	\$ 3,809
Wages payable	4,009	82,129	55,489	2,099	122	2,944	3,169	8,229	6,998	1,413
Payroll taxes and benefits payable	1,096	26,222	17,482	668	32	855	839	2,537	1,988	344
Compensated absences	-	-	-	-	-	-	-	-	-	-
Unearned revenue	104,930	-	-	-	43,784	43,916	27,089	27,306	-	21,550
Lease payable, current portion	-	-	20,154	-	-	-	-	-	-	-
Total Current Liabilities	<u>110,048</u>	<u>149,478</u>	<u>104,992</u>	<u>2,928</u>	<u>44,087</u>	<u>47,610</u>	<u>35,748</u>	<u>40,486</u>	<u>15,180</u>	<u>27,116</u>
LONG-TERM LIABILITIES										
Lease payable, less current maturities	-	-	85,163	-	-	-	-	-	-	-
Total Liabilities	<u>110,048</u>	<u>149,478</u>	<u>190,155</u>	<u>2,928</u>	<u>44,087</u>	<u>47,610</u>	<u>35,748</u>	<u>40,486</u>	<u>15,180</u>	<u>27,116</u>
NET ASSETS										
Without donor restrictions										
Undesignated	95	271,555	127,248	1,092	200,473	-	-	-	-	130,620
Board designated	-	-	-	-	-	-	-	-	-	-
Total Net Assets Without Donor Restrictions	<u>95</u>	<u>271,555</u>	<u>127,248</u>	<u>1,092</u>	<u>200,473</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>130,620</u>
With donor restrictions	-	-	-	-	-	-	-	-	-	-
Total Net Assets	<u>95</u>	<u>271,555</u>	<u>127,248</u>	<u>1,092</u>	<u>200,473</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>130,620</u>
Total Liabilities and Net Assets	<u>\$ 110,143</u>	<u>\$ 421,033</u>	<u>\$ 317,403</u>	<u>\$ 4,020</u>	<u>\$ 244,560</u>	<u>\$ 47,610</u>	<u>\$ 35,748</u>	<u>\$ 40,486</u>	<u>\$ 15,180</u>	<u>\$ 157,736</u>

SEE INDEPENDENT AUDITOR'S REPORT

COMMUNITY ACTION AGENCY OF SIOUXLAND

SUPPLEMENTARY FINANCIAL INFORMATION
SCHEDULE OF FINANCIAL POSITION BY PROGRAM - PAGE 2 OF 3
SEPTEMBER 30, 2024

	Program Services								
	Child and Preschool Initiative	Child and Adult Care Food Program	Transitional Housing	Welcome Home	Child Care Nurse Consultant	CSBG	Other Programs	Eliminating Entries	Total Program Services
ASSETS									
CURRENT ASSETS									
Cash and cash equivalents	\$ 32,823	\$ (58,504)	\$ (7,731)	\$ 169,434	\$ (11,812)	\$ (33,000)	\$ 469,231	\$ -	\$ 549,787
Accounts receivable	-	147	-	-	200	-	44,543	-	46,446
Grants receivable	19,741	93,711	17,430	-	14,283	33,000	-	-	1,028,436
Due from/to other funds	-	-	-	-	-	-	6,139	-	-
Prepaid expenses	3,448	656	38	-	524	-	-	-	49,125
Certificates of deposit	-	-	-	193,182	-	-	-	-	193,182
Total Current Assets	56,012	36,010	9,737	362,616	3,195	-	519,913	-	1,866,976
ASSETS LIMITED AS TO USE									
Restricted cash and cash equivalents	-	-	-	11,929	-	-	-	-	11,929
Board designated cash and cash equivalents	-	-	-	-	-	-	-	-	-
Board designated certificates of deposit	-	-	-	-	-	-	-	-	-
Total Assets Limited As To Use	-	-	-	11,929	-	-	-	-	11,929
OTHER ASSETS									
Property and equipment, net	-	-	-	-	-	-	17,376	-	531,802
Total Other Assets	-	-	-	-	-	-	17,376	-	531,802
Total Assets	\$ 56,012	\$ 36,010	\$ 9,737	\$ 374,545	\$ 3,195	\$ -	\$ 537,289	\$ -	\$ 2,410,707
LIABILITIES AND NET ASSETS									
CURRENT LIABILITIES									
Accounts payable	\$ -	\$ 33,194	\$ 31	\$ -	\$ 136	\$ -	\$ 5,878	\$ -	\$ 109,519
Wages payable	42,270	2,273	278	-	2,462	-	248	-	214,132
Payroll taxes and benefits payable	13,742	543	72	-	597	-	62	-	67,079
Compensated absences	-	-	-	-	-	-	-	-	-
Unearned revenue	-	-	1,588	-	-	-	324,615	-	594,778
Lease payable, current portion	-	-	-	-	-	-	-	-	20,154
Total Current Liabilities	56,012	36,010	1,969	-	3,195	-	330,803	-	1,005,662
LONG-TERM LIABILITIES									
Lease payable, less current maturities	-	-	-	-	-	-	-	-	85,163
Total Liabilities	56,012	36,010	1,969	-	3,195	-	330,803	-	1,090,825
NET ASSETS									
Without donor restrictions									
Undesignated	-	-	7,768	362,616	-	-	206,486	237,474	1,545,427
Board designated	-	-	-	-	-	-	-	-	-
Total Net Assets Without Donor Restrictions	-	-	7,768	362,616	-	-	206,486	237,474	1,545,427
With donor restrictions	-	-	-	11,929	-	-	-	-	11,929
Total Net Assets	-	-	7,768	374,545	-	-	206,486	237,474	1,557,356
Total Liabilities and Net Assets	\$ 56,012	\$ 36,010	\$ 9,737	\$ 374,545	\$ 3,195	\$ -	\$ 537,289	\$ 237,474	\$ 2,648,181

SEE INDEPENDENT AUDITOR'S REPORT

COMMUNITY ACTION AGENCY OF SIOUXLAND

SUPPLEMENTARY FINANCIAL INFORMATION
SCHEDULE OF FINANCIAL POSITION BY PROGRAM - PAGE 3 OF 3
SEPTEMBER 30, 2024

	Administrative Services					
	Agency Administrative	Agency Insurance	Agency Indirect Cost Pools	Eliminating Entries	Total Administrative Services	Grand Total
ASSETS						
CURRENT ASSETS						
Cash and cash equivalents	\$ 607,185	\$ -	\$ 37,012	\$ -	\$ 644,197	\$ 1,193,984
Accounts receivable	23,657	-	35	-	23,692	70,138
Grants receivable	-	-	-	-	-	1,028,436
Due from/to other funds	(4,284)	-	4,284	-	-	-
Prepaid expenses	4,128	-	3,362	-	7,490	56,615
Certificates of deposit	224,233	-	-	-	224,233	417,415
Total Current Assets	854,919	-	44,693	-	899,612	2,766,588
ASSETS LIMITED AS TO USE						
Restricted cash and cash equivalents	39,254	-	-	-	39,254	51,183
Board designated cash and cash equivalents	732,095	1,045,056	-	-	1,777,151	1,777,151
Board designated certificates of deposit	478,232	215,672	-	-	693,904	693,904
Total Assets Limited As To Use	1,249,581	1,260,728	-	-	2,510,309	2,522,238
OTHER ASSETS						
Property and equipment, net	247,661	-	7,616	-	255,277	787,079
Total Other Assets	247,661	-	7,616	-	255,277	787,079
Total Assets	\$ 2,352,161	\$ 1,260,728	\$ 52,309	\$ -	\$ 3,665,198	\$ 6,075,905
LIABILITIES AND NET ASSETS						
CURRENT LIABILITIES						
Accounts payable	\$ 31,289	\$ 20,475	\$ 795	\$ -	\$ 52,559	\$ 162,078
Wages payable	2,014	-	34,455	-	36,469	250,601
Payroll taxes and benefits payable	16,781	-	9,444	-	26,225	93,304
Compensated absences	161,362	-	-	-	161,362	161,362
Unearned revenue	10,780	-	-	-	10,780	605,558
Lease payable, current portion	-	-	-	-	-	20,154
Total Current Liabilities	222,226	20,475	44,694	-	287,395	1,293,057
LONG-TERM LIABILITIES						
Lease payable, less current maturities	-	-	-	-	-	85,163
Total Liabilities	222,226	20,475	44,694	-	287,395	1,378,220
NET ASSETS						
Without donor restrictions						
Undesignated	880,354	-	7,615	(237,474)	650,495	2,195,922
Board designated	1,210,327	1,240,253	-	-	2,450,580	2,450,580
Total Net Assets Without Donor Restrictions	2,090,681	1,240,253	7,615	(237,474)	3,101,075	4,646,502
With donor restrictions	39,254	-	-	-	39,254	51,183
Total Net Assets	2,129,935	1,240,253	7,615	(237,474)	3,140,329	4,697,685
Total Liabilities and Net Assets	\$ 2,352,161	\$ 1,260,728	\$ 52,309	\$ (237,474)	\$ 3,427,724	\$ 6,075,905

SEE INDEPENDENT AUDITOR'S REPORT

COMMUNITY ACTION AGENCY OF SIOUXLAND

SUPPLEMENTARY FINANCIAL INFORMATION
SCHEDULE OF REVENUE, OTHER SUPPORT, AND EXPENSES BY PROGRAM - PAGE 1 OF 3
YEAR ENDED SEPTEMBER 30, 2024

	Program Services									
	LIHEAP	Head Start	Early Head Start	MIECHV	Iowa Early Head Start	Weatherization Assistance Program	Weatherization Administration	Family Development and Self-Sufficiency	Shared Vision Grant	ICARE and Other Assistance
REVENUE AND OTHER SUPPORT										
Federal government funding sources:										
U.S. Department of HUD	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
U.S. Department of Energy	-	-	-	-	-	370,583	-	-	-	-
U.S. Department of Health and Human Services	2,102,119	3,496,970	2,366,556	117,977	-	149,871	-	133,326	-	-
U.S. Department of Agriculture	-	-	-	-	-	-	-	-	-	-
State government funding sources:										
Iowa Department of Education	-	-	-	-	66,610	82,649	-	199,989	303,974	41,046
Other state governments	-	-	-	-	785	-	-	-	-	165,885
Local funding:										
CACFP Co-funding	-	285,181	78,877	-	-	-	-	-	44,860	-
CSBG Co-funding	3,639	26,837	13,692	1,073	-	-	-	-	77,656	6,595
Contributions:										
In-kind contributions	-	858,918	256,792	-	-	-	-	-	176,449	-
Contributions	-	-	-	-	-	-	-	-	-	123,181
Other Income:										
Miscellaneous	-	-	-	-	-	-	-	-	-	5,074
Insurance proceeds	-	-	-	-	-	-	-	-	-	-
Interest	-	-	-	-	-	-	-	-	-	-
Total Revenue and Other Support	<u>2,105,758</u>	<u>4,667,906</u>	<u>2,715,917</u>	<u>119,050</u>	<u>67,395</u>	<u>603,103</u>	<u>-</u>	<u>333,315</u>	<u>602,939</u>	<u>341,781</u>
EXPENSES										
Salaries	155,028	1,838,598	1,330,879	53,819	36,620	60,438	107,682	194,134	212,913	26,785
Personnel benefits and taxes	54,131	570,483	448,097	23,161	9,754	23,011	34,807	60,255	66,948	7,470
Assistance to individuals	1,839,310	259,365	75,530	2,495	-	157,390	-	-	38,823	241,870
Travel and transportation	271	16,814	16,820	3,231	1,167	7,686	1,604	10,347	2,980	1,844
Rent	2,667	159,007	87,642	4,956	3,852	-	8,568	7,490	15,357	2,844
Repairs and maintenance	-	6,079	2,543	-	-	-	-	-	-	-
Weatherization labor, support, and administration	-	-	-	-	-	56,223	-	-	-	-
Telephone and technology	557	35,325	23,255	1,202	1,558	-	1,596	3,309	2,957	27
Depreciation	-	102,570	77,160	-	-	-	-	-	-	2,000
Amortization expense - leases	-	-	3,286	-	-	-	-	-	-	-
Interest expense - leases	-	-	714	-	-	-	-	-	-	-
Supplies and materials	9,908	304,671	94,151	2,913	2,173	60,556	9,468	435	15,417	2,205
Noncapitalized equipment	-	-	-	-	-	-	-	-	-	-
Printing, publications, and postage	3,490	15,789	1,604	321	249	-	1,001	637	1,782	597
Insurance	1,916	22,976	16,712	1,924	1,924	8,566	4,986	1,942	197	2,866
In-kind expense	-	858,918	256,792	-	-	-	-	-	176,449	-
Miscellaneous	222	60,699	32,369	10,941	1,612	11,096	7,078	8,213	17,826	34,036
Total expenses before allocation of indirect costs	<u>2,067,500</u>	<u>4,251,294</u>	<u>2,467,554</u>	<u>104,963</u>	<u>58,909</u>	<u>384,966</u>	<u>176,790</u>	<u>286,762</u>	<u>551,649</u>	<u>322,544</u>
Allocation of indirect costs	<u>38,258</u>	<u>440,768</u>	<u>325,523</u>	<u>14,087</u>	<u>8,486</u>	<u>-</u>	<u>41,347</u>	<u>46,553</u>	<u>51,290</u>	<u>6,244</u>
Allocation of admin and support costs	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>218,137</u>	<u>(218,137)</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total expenses	<u>2,105,758</u>	<u>4,692,062</u>	<u>2,793,077</u>	<u>119,050</u>	<u>67,395</u>	<u>603,103</u>	<u>-</u>	<u>333,315</u>	<u>602,939</u>	<u>328,788</u>
OTHER INCOME (EXPENSES)										
Gain on disposal of property and equipment	-	15,000	-	-	-	-	-	-	-	-
Change in Net Assets	-	(9,156)	(77,160)	-	-	-	-	-	-	12,993
Net Assets, Beginning of Year	<u>95</u>	<u>280,711</u>	<u>204,408</u>	<u>1,092</u>	<u>200,473</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>117,627</u>
Net Assets, End of Year	<u>\$ 95</u>	<u>\$ 271,555</u>	<u>\$ 127,248</u>	<u>\$ 1,092</u>	<u>\$ 200,473</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 130,620</u>

SEE INDEPENDENT AUDITOR'S REPORT

COMMUNITY ACTION AGENCY OF SIOUXLAND

SUPPLEMENTARY FINANCIAL INFORMATION
SCHEDULE OF REVENUE, OTHER SUPPORT, AND EXPENSES BY PROGRAM - PAGE 2 OF 3
YEAR ENDED SEPTEMBER 30, 2024

	Program Services								
	Child and Preschool Initiative	Child and Adult Care Food Program	Transitional Housing	Welcome Home	Child Care Nurse Consultant	CSBG	Other Programs	Eliminating Entries	Total Program Services
REVENUE AND OTHER SUPPORT									
Federal government funding sources:									
U.S. Department of HUD	\$ -	\$ -	\$ 67,027	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 67,027
U.S. Department of Energy	-	-	-	-	-	-	-	-	370,583
U.S. Department of Health and Human Services	-	-	-	-	9,101	292,870	-	-	8,668,790
U.S. Department of Agriculture	-	953,405	-	-	-	-	-	-	953,405
State government funding sources:									
Iowa Department of Education	-	-	-	-	-	-	-	-	694,268
Other governments	664,531	-	-	-	90,061	-	529,804	-	1,451,066
Local funding:									
CACFP Co-funding	-	-	-	-	-	-	-	(408,918)	-
CSBG Co-funding	80,847	19,082	13,396	-	11,352	-	2,727	(256,896)	-
Contributions:									
In-kind contributions	-	-	-	-	-	-	-	(1,292,159)	-
Contributions	-	-	-	-	-	-	342,082	-	465,263
Other Income:									
Miscellaneous	-	272	-	-	-	-	-	-	5,346
Insurance proceeds	-	-	-	-	-	-	-	-	-
Interest	-	-	-	10,767	-	-	-	-	10,767
Total Revenue and Other Support	<u>745,378</u>	<u>972,759</u>	<u>80,423</u>	<u>10,767</u>	<u>110,514</u>	<u>292,870</u>	<u>874,613</u>	<u>(1,957,973)</u>	<u>12,686,515</u>
EXPENSES									
Salaries	432,064	55,393	15,245	-	61,996	-	364,035	-	4,945,629
Personnel benefits and taxes	122,211	21,129	4,288	-	21,993	-	81,364	-	1,549,102
Assistance to individuals	121	868,734	45,044	-	-	256,896	281,836	(665,814)	3,401,600
Travel and transportation	-	2,638	16	-	2,489	-	340	-	68,247
Rent	41,490	3,081	-	-	735	-	(61)	(208,889)	128,739
Repairs and maintenance	-	-	-	-	-	-	-	-	8,622
Weatherization labor, support, and administration	-	-	-	-	-	-	5,820	-	62,043
Telephone and technology	2,803	787	-	-	1,594	-	-	-	74,970
Depreciation	-	-	-	-	-	-	2,744	-	184,474
Amortization expense - leases	-	-	-	-	-	-	-	-	3,286
Interest expense - leases	-	-	-	-	-	-	-	-	714
Supplies and materials	43,783	4,163	203	-	2,030	-	2,329	-	554,405
Noncapitalized equipment	-	-	-	-	-	27,974	-	-	27,974
Printing, publications, and postage	395	854	110	3	178	-	155	-	27,165
Insurance	-	1,924	3,814	-	1,916	-	-	-	71,663
In-kind expense	-	-	-	-	-	-	-	(1,292,159)	-
Miscellaneous	1,079	53	8,128	636	2,213	8,000	19,937	(28,585)	195,553
Total expenses before allocation of indirect costs	<u>643,946</u>	<u>958,756</u>	<u>76,848</u>	<u>639</u>	<u>95,144</u>	<u>292,870</u>	<u>758,499</u>	<u>(2,195,447)</u>	<u>11,304,186</u>
Allocation of indirect costs	101,432	14,003	3,575	-	15,370	-	82,404	-	1,189,340
Allocation of admin and support costs	-	-	-	-	-	-	-	-	-
Total expenses	<u>745,378</u>	<u>972,759</u>	<u>80,423</u>	<u>639</u>	<u>110,514</u>	<u>292,870</u>	<u>840,903</u>	<u>(2,195,447)</u>	<u>12,493,526</u>
OTHER INCOME (EXPENSES)									
Gain on disposal of property and equipment	-	-	-	-	-	-	-	-	15,000
Change in Net Assets	-	-	-	10,128	-	-	33,710	237,474	207,989
Net Assets, Beginning of Year	-	-	7,768	364,417	-	-	172,776	-	1,349,367
Net Assets, End of Year	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 7,768</u>	<u>\$ 374,545</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 206,486</u>	<u>\$ 237,474</u>	<u>\$ 1,557,356</u>

SEE INDEPENDENT AUDITOR'S REPORT

COMMUNITY ACTION AGENCY OF SIOUXLAND

SUPPLEMENTARY FINANCIAL INFORMATION
SCHEDULE OF REVENUE, OTHER SUPPORT, AND EXPENSES BY PROGRAM - PAGE 3 OF 3
YEAR ENDED SEPTEMBER 30, 2024

	Administrative Services					
	Administrative Agency	Agency Insurance	Indirect Cost Pools	Eliminating Entries	Total Administrative Services	Grand Total
REVENUE AND OTHER SUPPORT						
Government funding sources:						
U.S. Department of HUD	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 67,027
U.S. Department of Energy	-	-	-	-	-	370,583
U.S. Department of Health and Human Services	-	-	-	-	-	8,668,790
U.S. Department of Agriculture	-	-	-	-	-	953,405
State government funding sources:						
Iowa Department of Education	-	-	-	-	-	694,268
Other governments	-	-	-	-	-	1,451,066
Local funding:						
CACFP Co-funding	-	-	-	-	-	-
CSBG Co-funding	-	-	-	-	-	-
Contributions:						
In-kind contributions	-	-	-	-	-	-
Contributions	4,575	-	-	-	4,575	469,838
Other Income:						
Miscellaneous	309,486	-	31,115	(283,445)	57,156	62,502
Insurance proceeds	-	(78,831)	-	-	(78,831)	(78,831)
Interest	54,276	26,048	-	-	80,324	91,091
Total Revenue and Other Support	<u>368,337</u>	<u>(52,783)</u>	<u>31,115</u>	<u>(283,445)</u>	<u>63,224</u>	<u>12,749,739</u>
EXPENSES						
Salaries	47,746	-	798,475	-	846,221	5,791,850
Personnel benefits and taxes	18,745	-	239,759	-	258,504	1,807,606
Assistance to individuals	-	-	-	-	-	3,401,600
Travel and transportation	725	-	6,345	-	7,070	75,317
Rent	62,696	-	46,261	(45,971)	62,986	191,725
Repairs and maintenance	56,515	-	-	-	56,515	65,137
Weatherization labor, support, and administration	295	-	-	-	295	62,338
Telephone and technology	986	-	7,451	-	8,437	83,407
Depreciation	22,596	-	1,944	-	24,540	209,014
Amortization expense - leases	-	-	-	-	-	3,286
Interest expense - leases	-	-	-	-	-	714
Supplies and materials	52,602	-	72,750	-	125,352	679,757
Noncapitalized equipment	-	-	-	-	-	27,974
Printing, publications, and postage	6,211	-	7,955	-	14,166	41,331
Insurance	31,273	-	4,151	-	35,424	107,087
In-kind expense	-	-	-	-	-	-
Miscellaneous	47,770	3,412	41,535	-	92,717	288,270
Total expenses before allocation of indirect costs	348,160	3,412	1,226,626	(45,971)	1,532,227	12,836,413
Allocation of indirect costs	-	-	(1,193,566)	-	(1,193,566)	(4,226)
Allocation of admin and support costs	-	-	-	-	-	-
Total expenses	<u>348,160</u>	<u>3,412</u>	<u>33,060</u>	<u>(45,971)</u>	<u>338,661</u>	<u>12,832,187</u>
OTHER INCOME (EXPENSES)						
Gain on disposal of property and equipment	-	-	-	-	-	15,000
Change in Net Assets	20,177	(56,195)	(1,945)	(237,474)	(275,437)	(67,448)
Net Assets, Beginning of Year	<u>2,109,758</u>	<u>1,296,448</u>	<u>9,560</u>	<u>-</u>	<u>3,415,766</u>	<u>4,765,133</u>
Net Assets, End of Year	<u>\$ 2,129,935</u>	<u>\$ 1,240,253</u>	<u>\$ 7,615</u>	<u>\$ (237,474)</u>	<u>\$ 3,140,329</u>	<u>\$ 4,697,685</u>

SEE INDEPENDENT AUDITOR'S REPORT

COMMUNITY ACTION AGENCY OF SIOUXLAND

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS - PAGE 1 OF 2
YEAR ENDED SEPTEMBER 30, 2024

Federal Grantor/Pass-Through Grantor Program or Cluster Title	Assistance Listing Number	Award Number/ Pass-Through Entity Identifying Number		Federal Expenditures
U.S. DEPARTMENT OF AGRICULTURE				
Passed through the Iowa Department of Education:				
Child and Adult Care Food Program - Day Care Providers	10.558	978029	\$ 544,488	
Child and Adult Care Food Program - Classrooms	10.558	978010	<u>408,917</u>	
Total passed through the Iowa Department of Education				<u>\$ 953,405</u>
Total U.S. Department of Agriculture				<u>953,405</u>
U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT				
Passed through the Iowa Finance Authority:				
Emergency Solutions Grant	14.231	ESG-97005-24	13,711	
Emergency Solutions Grant	14.231	ESG-97005-23	12,043	
Home Investment Partnerships Program	14.239	23-1-HM-581	<u>41,273</u>	
Total passed through the Iowa Finance Authority				<u>67,027</u>
Total U.S. Department of Housing and Urban Development				<u>67,027</u>
U.S. DEPARTMENT OF ENERGY				
Passed through the Iowa Department of Health and Human Services:				
Weatherization Assistance for Low-income Persons	81.042	DOE-24-18	134,700	
Weatherization Assistance for Low-income Persons	81.042	DOE-23-18	4,000	
Weatherization Assistance for Low-income Persons	81.042	DOE-BIL22-18	<u>231,884</u>	
Total passed through the Iowa Department of Health and Human Services				<u>370,584</u>
Total U.S. Department of Energy				<u>370,584</u>
U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES				
Head Start Cluster				
Direct Funding:				
Head Start	93.600	07CH011695-04	2,811,489	
Head Start	93.600	07CH011695-05	<u>3,052,037</u>	
Total Head Start Cluster:				<u>5,863,526</u>
Total U.S. Department of Health and Human Services Direct Programs				<u>5,863,526</u>
U.S. Department of Health and Human Services - Pass-Through Programs From:				
Passed through the Iowa Department of Health and Human Services				
Temporary Assistance for Needy Families	93.558	FWBP-EIS-25-063	9,109	
Temporary Assistance for Needy Families	93.558	FaDSS-24-18	<u>124,217</u>	133,326
Low-Income Home Energy Assistance	93.568	LIHEAP-24-18	1,846,790	
Low-Income Home Energy Assistance	93.568	LIHEAP-23-18	160,543	
Low-Income Home Energy Assistance	93.568	HEAP-3E-18	74,514	
Low-Income Home Energy Assistance	93.568	LIHEAP-23ES-18	59,265	
Low-Income Home Energy Assistance	93.568	HEAP-24-18	57,509	
Low-Income Home Energy Assistance	93.568	LIHEAP-23IIJA-18	35,521	
Low-Income Home Energy Assistance	93.568	HEAP-23-18	<u>17,847</u>	2,251,989
Community Service Block Grant	93.569	GSBG-23-18	288,489	
Community Service Block Grant	93.569	CSBG-24-18	<u>4,381</u>	<u>292,870</u>
Total passed through the Iowa Department of Health and Human Services				<u>2,678,185</u>

See Independent Auditor's Report

COMMUNITY ACTION AGENCY OF SIOUXLAND

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS - PAGE 2 OF 2
YEAR ENDED SEPTEMBER 30, 2024

Federal Grantor/Pass-Through Grantor Program or Cluster Title	Assistance Listing Number	Award Number/ Pass-Through Entity Identifying Number	Federal Expenditures
U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES, CONTINUED			
Passed through the Iowa Department of Public Health Maternal, Infant and Early Childhood Home Visiting Grant	93.870	5883CH12-1	<u>117,977</u>
Total passed through the Iowa Department of Public Health			<u>117,977</u>
Passed through the Siouxland District Health Department Maternal and Child Health Services Block Grant	93.994	5884CAH05-01	<u>9,101</u>
Total passed through the Siouxland District Health Department			<u>9,101</u>
Total U.S. Department of Health and Human Services - Pass-Through Programs			<u>2,805,263</u>
Total U.S. Department of Health and Human Services			<u>8,668,789</u>
Total Expenditures of Federal Awards			<u>\$ 10,059,805</u>

NOTE 1: BASIS OF PRESENTATION:

The accompanying Schedule of Expenditures of Federal Awards (the Schedule) includes the federal award activity of Community Action Agency of Siouxland (the Agency) under programs of the federal government for the year ended September 30, 2024. The information in this Schedule is presented in accordance with the requirements of the Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the Agency, it is not intended to and does not present the financial position, changes in net position, or cash flows of the Agency.

NOTE 2: SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

The Agency has not elected to use the 10% de minimis cost rate.

See Independent Auditor's Report

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT
AUDITING STANDARDS

To the Board of Directors
Community Action Agency of Siouxland
Sioux City, Iowa

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Community Action Agency of Siouxland (the Agency) (a nonprofit organization), which comprise the statement of financial position as of September 30, 2024, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated February 5, 2025.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Agency's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Agency's internal control. Accordingly, we do not express an opinion on the effectiveness of the Agency's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements, on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Agency's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this report is not suitable for any other purpose.

Uhlenberg Ritzman + Co., LLC

Yankton, South Dakota
February 5, 2025

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM
AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM
GUIDANCE

To the Board of Directors
Community Action Agency of Siouxland
Sioux City, Iowa

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited Community Action Agency of Siouxland (the Agency) (a nonprofit organization) compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on the Agency's major federal programs for the year ended September 30, 2024. The Agency's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, the Agency complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended September 30, 2024.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the Agency and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the Agency's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to the Agency's federal programs.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the Agency's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the Agency's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the Agency's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the Agency's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the Agency's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Wohlenberg Ritzman + Co., LLC

Yankton, South Dakota
February 5, 2025

COMMUNITY ACTION AGENCY OF SIOUXLAND
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS
SEPTEMBER 30, 2024

SECTION II – FINANCIAL STATEMENT AUDIT

There were no prior financial statement audit findings reported.

SECTION III – MAJOR FEDERAL AWARD PROGRAMS AUDIT

There were no prior major federal award program findings reported.

COMMUNITY ACTION AGENCY OF SIOUXLAND

SCHEDULE OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED SEPTEMBER 30, 2024

SECTION I - SUMMARY OF AUDITOR'S RESULTS

Financial Statements

Type of auditor's report issued: Unmodified

Internal Control over financial reporting:

Material weakness(es) identified?	<u> </u> yes	<u> X </u> no
Significant deficiencies identified?	<u> </u> yes	<u> X </u> none reported

Noncompliance material to financial statements noted?	<u> </u> yes	<u> X </u> no
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Federal Awards

Internal Control over major programs:

Material weakness(es) identified?	<u> </u> yes	<u> X </u> no
Significant deficiencies identified?	<u> </u> yes	<u> X </u> none reported

Type of auditor's report issued on compliance for major programs: Unmodified

Audit findings disclosed that are required to be reported in accordance with 2 CFR Section 200.516(a)	<u> </u> yes	<u> X </u> no
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Identification of major programs:

<u>Assistance Living Number(s)</u>	<u>Name of Federal Program or Cluster</u>
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93.600	Head Start Cluster
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Dollar threshold used to distinguish between Type A and Type B Programs:	<u> \$750,000 </u>
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Auditee qualified as low-risk auditee?	<u> X </u> Yes	<u> </u> No
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COMMUNITY ACTION AGENCY OF SIOUXLAND

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS – continued
SEPTEMBER 30, 2024**

SECTION II – FINANCIAL STATEMENT AUDIT

There are no financial statement audit findings reported.

SECTION III – MAJOR FEDERAL PROGRAMS AUDIT

There are no major federal award program findings reported.

NON-GAAP SUPPLEMENTARY INFORMATION

COMMUNITY ACTION AGENCY OF SIOUXLAND

IOWA DEPARTMENT OF HEALTH AND HUMAN SERVICES

COMMUNITY SERVICES BLOCK GRANT NO. CSBG-23-18

SCHEDULE OF GRANT/CONTRACT ACTIVITY
FOR THE PERIOD OF OCTOBER 1, 2022 TO SEPTEMBER 30, 2024

	BUDGET	ACTUAL
CO-FUNDED PROGRAMS:		
Family Development and Self-Sufficiency	\$ 6,000	\$ 1,466
Housing	\$ 24,500	\$ 11,645
LIHEAP	\$ 3,010	\$ 3,639
Head Start/Early Head Start/EHS Classroom	\$ 39,500	\$ 43,420
Shared visions	\$ 90,000	\$ 81,629
Preschool Classroom	\$ 54,380	\$ 86,198
MIECHV	\$ 3,000	\$ 1,087
Child and Adult Care Food Program	\$ 4,575	\$ 22,130
Food Bank	\$ 9,000	\$ 6,462
Wheels to Work (Angel Cars)	\$ 100	\$ -
General Assistance	\$ 15,000	\$ 1,473
Child Care Nurse Consultant	\$ 21,000	\$ 11,352
Disaster Volunteer Management	\$ 500	\$ 90
TOTAL CO-FUNDED PROGRAMS	\$ 270,565	\$ 270,591
EQUIPMENT PURCHASE:		
Equipment	\$ 28,000	\$ 27,974
TOTAL EQUIPMENT PURCHASE		
OTHER COSTS:		
Other	\$ 8,000	\$ 8,000
TOTAL OTHER COSTS		
Total expenses	\$ 306,565	\$ 306,565

COMMUNITY ACTION AGENCY OF SIOUXLAND

IOWA DEPARTMENT OF HEALTH AND HUMAN SERVICES

LOW INCOME HOME ENERGY ASSISTANCE PROGRAM GRANT NO. LIHEAP-23-18

SCHEDULE OF GRANT/CONTRACT ACTIVITY
FOR THE PERIOD OF OCTOBER 1, 2022 TO DECEMBER 31, 2023

EXPENSES:	BUDGET	ACTUAL
Regular Assistance	\$ 1,205,897	\$ 1,205,897
Energy Crisis Intervention Payments	\$ 179,250	\$ 175,100
Assurance 16	\$ 1,160	\$ 1,160
Program Support	\$ 46,202	\$ 46,202
Summer Prebuy	\$ -	\$ -
Administration Costs	\$ 178,135	\$ 178,135
Community Services Block Grant Co-Funded Expenses		\$ -
Total Expenses	<u>\$ 1,610,643</u>	<u>\$ 1,606,493</u>

COMMUNITY ACTION AGENCY OF SIOUXLAND

IOWA DEPARTMENT OF HEALTH AND HUMAN SERVICES

LOW INCOME HOME ENERGY ASSISTANCE PROGRAM GRANT NO. LIHEAP-23ES-18

SCHEDULE OF GRANT/CONTRACT ACTIVITY
FOR THE PERIOD OF OCTOBER 1, 2022 TO DECEMBER 31, 2023

EXPENSES:	BUDGET	ACTUAL
Regular Assistance	\$ 289,858	\$ 289,858
Energy Crisis Intervention Payments	\$ 1,006,889	\$ 1,006,889
Assurance 16	\$ 1,855	\$ 1,855
Program Support	\$ 59,858	\$ 59,858
Summer Prebuy	\$ 82,560	\$ 82,560
Administration Costs	\$ 66,975	\$ 66,975
Community Services Block Grant Co-Funded Expenses		
Total Expenses	\$ 1,507,995	\$ 1,507,995

COMMUNITY ACTION AGENCY OF SIOUXLAND

IOWA DEPARTMENT OF HEALTH AND HUMAN SERVICES

LOW INCOME HOME ENERGY ASSISTANCE PROGRAM GRANT NO. LIHEAP-23IIJA-18

SCHEDULE OF GRANT/CONTRACT ACTIVITY
FOR THE PERIOD OF OCTOBER 1, 2023 TO JUNE 30, 2024

EXPENSES:

	BUDGET	ACTUAL
Regular Assistance	\$ -	\$ -
Energy Crisis Intervention Payments	\$ 26,223	\$ 26,223
Assurance 16	\$ 1,915	\$ 1,915
Program Support	\$ 3,831	\$ 3,831
Summer Prebuy	\$ -	\$ -
Administration Costs	\$ 3,552	\$ 3,552
Community Services Block Grant Co-Funded Expenses		\$ -
Total Expenses	\$ 35,521	\$ 35,521

COMMUNITY ACTION AGENCY OF SIOUXLAND

IOWA DEPARTMENT OF HEALTH AND HUMAN SERVICES

LOW INCOME HOME ENERGY ASSISTANCE PROGRAM GRANT NO. LIHWAP-21ARPA-18

SCHEDULE OF GRANT/CONTRACT ACTIVITY
FOR THE PERIOD OF MARCH 01, 2022 TO MARCH 31, 2024

EXPENSES:	BUDGET	ACTUAL
Administration Costs	\$ 3,473	\$ 3,473
ECIP	\$ 245,731	\$ 245,731
Program Support	\$ 44,282	\$ 44,282
Community Services Block Grant Co-Funded Expenses		\$ -
Total Expenses	<u>\$ 293,486</u>	<u>\$ 293,486</u>

COMMUNITY ACTION AGENCY OF SIOUXLAND

U.S. DEPARTMENT OF HUMAN RIGHTS

HEAD START GRANT/CONTRACT NO. 07CH11695/04

SCHEDULE OF GRANT/CONTRACT ACTIVITY
FOR THE PERIOD OF MARCH 1, 2023 TO FEBRUARY 29, 2024

REVENUES	BUDGET	ACTUAL
Grant Revenue	\$ 3,299,609	\$ 3,371,643
Other Revenue		\$ 280,706
CSBG Support Revenue		\$ 52,948
Grantee's Contribution - In-Kind	\$ 750,246	\$ 897,902
Total Revenue	<u>\$ 4,049,855</u>	<u>\$ 4,603,199</u>
EXPENSES - GRANTOR'S SHARE:		
3-G074120	\$ 35,899	\$ 35,899
3-G074122	\$ 3,263,710	\$ 3,335,744
Total Grantor's Share	<u>\$ 3,299,609</u>	<u>\$ 3,371,643</u>
Expenses - CACFP		\$ 280,706
Expenses - CSBG Co-Funded		\$ 52,948
Expenses - Grantee's Share (In-Kind) - 3-G074122	\$ 750,246	\$ 897,902
Total expenses	<u>\$ 4,049,855</u>	<u>\$ 4,603,199</u>

EARLY HEAD START GRANT/CONTRACT NO. 07CH11695/04
SCHEDULE OF GRANT/CONTRACT ACTIVITY
FOR THE PERIOD OF MARCH 1, 2023 TO FEBRUARY 29, 2024

REVENUES	BUDGET	ACTUAL
Grant Revenue	\$ 2,391,182	\$ 2,319,148
Other Revenue		\$ 72,683
CSBG Support Revenue		\$ 18,897
Grantee's Contribution - In-Kind	\$ 254,017	\$ 243,369
Total Revenue	<u>\$ 2,645,199</u>	<u>\$ 2,654,097</u>
EXPENSES - GRANTOR'S SHARE:		
3-G074121	\$ 46,865	\$ 46,865
3-G074122	\$ 2,344,317	\$ 2,272,283
Total Grantor's Share	<u>\$ 2,391,182</u>	<u>\$ 2,319,148</u>
Expenses - CSBG Co-Funded		\$ 18,897
Expenses - CACFP		\$ 72,683
Expenses - Grantee's Share (In-Kind)	\$ 254,017	\$ 243,369
Total expenses	<u>\$ 2,645,199</u>	<u>\$ 2,654,097</u>

COMMUNITY ACTION AGENCY OF SIOUXLAND

IOWA DEPARTMENT OF PUBLIC HEALTH

EXPANSION OF MATERNAL INFANT EARLY CHILDHOOD HOME
VISITATION GRANT (MIECHV) SUB-CONTRACT FWBP-EIS-24-016-01

SCHEDULE OF GRANT/CONTRACT ACTIVITY
FOR THE PERIOD OF OCTOBER 1, 2023 TO SEPTEMBER 30, 2024

	BUDGET	ACTUAL
REVENUES:		
Iowa Department of Public Health	\$ 123,333	\$ 117,978
EXPENSES:		
Salaries/Fringe	\$ 81,047	\$ 76,979
Sub-Contracted Services	\$ 3,333	\$ 2,249
Supplies and Operating Expenses	\$ 18,932	\$ 20,390
Indirect costs	\$ 14,021	\$ 14,087
American Rescue Plan	\$ 6,000	\$ 4,272
Total Expenses	\$ 123,334	\$ 117,978

COMMUNITY ACTION AGENCY OF SIOUXLAND

IOWA DEPARTMENT OF HEALTH AND HUMAN SERVICES

WEATHERIZATION ASSISTANCE PROGRAMS CONTRACT HEAP-23-18

SCHEDULE OF GRANT/CONTRACT ACTIVITY
FOR THE PERIOD OF JANUARY 1, 2023 TO DECEMBER 31, 2023

EXPENSES:	BUDGET	ACTUAL
Administration	\$ 25,989	\$ 7,598
Health and Safety	\$ 106,356	\$ 107,664
Support	\$ 118,592	\$ 25,419
Labor	\$ 116,248	\$ 529
Materials	\$ 116,248	\$ 120
Equipment/T&TA	\$ 20,000	\$ 5,904
POI & Liability Insurance	\$ 5,350	\$ 5,314
Total Expenses	\$ 508,783	\$ 152,548

COMMUNITY ACTION AGENCY OF SIOUXLAND

IOWA DEPARTMENT OF HEALTH AND HUMAN SERVICES

WEATHERIZATION ASSISTANCE PROGRAMS CONTRACT HEAP-3E-18

SCHEDULE OF GRANT/CONTRACT ACTIVITY
FOR THE PERIOD OF JUNE 1, 2023 TO SEPTEMBER 30, 2024

EXPENSES:	BUDGET	ACTUAL
Administration	\$ 3,726	\$ 3,726
Support	\$ 18,352	\$ 26,708
Health & Safety	\$ 16,458	\$ 38,931
Labor	\$ 17,989	\$ 5,149
Materials	\$ 17,989	\$ -
Total Expenses	\$ 74,514	\$ 74,514

COMMUNITY ACTION AGENCY OF SIOUXLAND

IOWA DEPARTMENT OF HEALTH AND HUMAN SERVICES

FAMILY DEVELOPMENT AND SELF-SUFFICIENCY CONTRACT FaDSS-24-18

SCHEDULE OF GRANT/CONTRACT ACTIVITY
FOR THE PERIOD OF JULY 1, 2022 TO SEPTEMBER 30, 2024

	BUDGET	ACTUAL
EXPENSES:		
Indirect costs - Administration	\$ 39,817	\$ 43,786
Indirect costs, Personnel, Benefits & Other Costs- CSBG	\$ -	\$ 1,466
Personnel wages	\$ 181,575	\$ 182,532
Benefits	\$ 61,628	\$ 56,737
Travel	\$ 7,613	\$ 7,905
Space utilities	\$ 7,719	\$ 6,952
Consultants	\$ -	\$ -
Other	\$ 12,190	\$ 12,630
Third Party	\$ -	\$ -
In-kind		
	\$ 310,542	\$ 312,008
Less: Other Funds		
Less: CSBG Co-Funded	\$ -	\$ 1,466
Total expenses	\$ 310,542	\$ 310,542

COMMUNITY ACTION AGENCY OF SIOUXLAND

IOWA DEPARTMENT OF HEALTH AND HUMAN SERVICES

WEATHERIZATION ASSISTANCE PROGRAMS CONTRACT DOE-23-18

SCHEDULE OF GRANT/CONTRACT ACTIVITY
FOR THE PERIOD OF APRIL 1, 2023 TO MARCH 31, 2024

EXPENSES:	BUDGET	ACTUAL
Administration	\$ 40,228	\$ 40,228
Health and Safety	\$ 46,192	\$ 49,014
Support	\$ 40,805	\$ 85,791
Labor	\$ 44,255	\$ 21,923
Materials	\$ 44,255	\$ 18,780
Insurance	\$ -	\$ -
Training & Technical Assistance	\$ 21,189	\$ 21,189
Readiness	\$ 10,550	\$ 10,550
Total Expenses	<u>\$ 247,474</u>	<u>\$ 247,474</u>

COMMUNITY ACTION AGENCY OF SIOUXLAND

IOWA FINANCE AUTHORITY

2020 Iowa Statewide Emergency Solutions Grant ESG-97005-23

SCHEDULE OF GRANT/CONTRACT ACTIVITY

FOR THE PERIOD OF JANUARY 1, 2023 TO DECEMBER 31, 2023

	<u>BUDGET</u>	<u>ACTUAL</u>
EXPENSES:		
Homelessness Prevention (HP):		
HP Rental Assistance	\$ 13,788	\$ 13,788
HP Housing Relocation & Stabilization Svcs	\$ 8,281	\$ 8,281
Rapid Rehousing (RRH):		
RRH Rental Assistance	\$ -	\$ -
RRH Other Financial Assistance	\$ -	\$ -
RRH Housing Relocation & Stabilization Services	\$ -	\$ -
TOTAL	\$ 22,069	\$ 22,069

COMMUNITY ACTION AGENCY OF SIOUXLAND

IOWA DEPARTMENT OF EDUCATION

CHILD DEVELOPMENT SHARED VISION HOME VISITATION GRANT #350037

SCHEDULE OF GRANT/CONTRACT ACTIVITY
FOR THE PERIOD OF JULY 1, 2023 TO JUNE 30, 2024

	BUDGET	ACTUAL
EXPENSES:		
Salaries/fringe benefits	\$ 76,340	\$ 77,225
Administrative costs	\$ 9,600	\$ 9,600
Travel/training	\$ 3,714	\$ 3,035
Purchased contract services	\$ 2,050	\$ 2,050
Supplies	\$ 1,000	\$ 794
Equipment/Other expenses	\$ 3,296	\$ 3,296
In-kind	\$ 19,200	\$ 39,113
Total Expenses	\$ 115,200	\$ 135,113

COMMUNITY ACTION AGENCY OF SIOUXLAND

IOWA DEPARTMENT OF EDUCATION

CHILD DEVELOPMENT SHARED VISIONS GRANT #337948

SCHEDULE OF GRANT/CONTRACT ACTIVITY
FOR THE PERIOD OF JULY 1, 2023 TO JUNE 30, 2024

	BUDGET	ACTUAL
EXPENSES:		
Salaries/fringe benefits	\$ 152,813	\$ 152,913
Administrative costs	\$ 19,392	\$ 19,392
Travel/training	\$ 1,300	\$ 1,300
Purchased contract services	\$ 1,313	\$ 1,391
Supplies	\$ 4,722	\$ 4,622
Equipment/Other expenses	\$ 14,380	\$ 14,302
In-kind	\$ 38,784	\$ 113,776
Total Expenses	\$ 232,704	\$ 307,696

COMMUNITY ACTION AGENCY OF SIOUXLAND

IOWA DEPARTMENT OF HUMAN RIGHTS

WEATHERIZATION ASSISTANCE PROGRAMS CONTRACT MEC-23-18

SCHEDULE OF GRANT/CONTRACT ACTIVITY
FOR THE PERIOD OF JANUARY 1, 2023 TO DECEMBER 31, 2023

EXPENSES:	BUDGET	ACTUAL
Administration	\$ 10,767	\$ 19,310
Support	\$ 21,535	\$ 10,765
Labor	\$ 107,678	\$ 76,706
Materials	\$ 107,678	\$ 123,793
Total Expenses	\$ 247,658	\$ 230,574

COMMUNITY ACTION AGENCY OF SIOUXLAND

IOWA DEPARTMENT OF HUMAN RIGHTS

WEATHERIZATION ASSISTANCE PROGRAMS CONTRACT BHE-23-18

SCHEDULE OF GRANT/CONTRACT ACTIVITY
FOR THE PERIOD OF JANUARY 1, 2023 TO DECEMBER 31, 2023

EXPENSES:	BUDGET	ACTUAL
Administration	\$ 143	\$ 430
Support	\$ 287	\$ -
Labor	\$ 1,434	\$ 1,330
Materials	\$ 1,434	\$ 1,538
	\$ -	
Total Expenses	\$ 3,298	\$ 3,298

COMMUNITY ACTION AGENCY OF SIOUXLAND

WOODBURY COUNTY BOARD OF SUPERVISORS

GENERAL ASSISTANCE

SCHEDULE OF GRANT/CONTRACT ACTIVITY
FOR THE PERIOD OF JULY 1, 2023 TO JUNE 30, 2024

REVENUE	BUDGET	ACTUAL
Board of Supervisors	\$ 176,950	\$ 149,458
EXPENSES:		
Client Burials	\$ 39,000	\$ 31,660
Client Incidentals	\$ 400	\$ 203
Client Medical	\$ 3,000	\$ 417
Client Transportation	\$ 12,000	\$ 6,069
Client Utilities	\$ 30,000	\$ 2,563
Client Water		\$ -
Client Shelter	\$ 65,600	\$ 81,597
Administration	\$ 26,950	\$ 26,950
Total Expenses	\$ 176,950	\$ 149,458

COMMUNITY ACTION AGENCY OF SIOUXLAND

SCHEDULE OF REVENUE AND EXPENSES

INDIRECT COST ALLOCATION POOL
FOR THE YEAR ENDING SEPTEMBER 30, 2024

	Administration	Community Services	Total
REVENUE:			
Reimbursed by programs Indirect Cost	\$ 974,358	\$ 219,208	\$ 1,193,568
Other governments		\$ 26,950	\$ 26,950
Miscellaneous	\$ 1,635	\$ 2,530	\$ 4,165
Total revenue	\$ 975,993	\$ 248,688	\$ 1,224,682
EXPENSES:			
Personnel	\$ 644,934	\$ 153,540	\$ 798,474
Fringe benefits and payroll taxes	\$ 184,381	\$ 55,378	\$ 239,760
Travel	\$ 4,095	\$ 2,250	\$ 6,345
Space Costs	\$ 22,280	\$ 23,690	\$ 45,971
IT Expenses	\$ 60,735	\$ 8,726	\$ 69,461
Utilities and telephone	\$ 6,388	\$ 1,064	\$ 7,451
Supplies and materials	\$ 3,959	\$ 444	\$ 4,403
Printing, publications and postage	\$ 3,666	\$ 793	\$ 4,459
Insurance	\$ 2,165	\$ 1,985	\$ 4,151
Miscellaneous	\$ 43,390	\$ 817	\$ 44,207
Total expenses	\$ 975,993	\$ 248,688	\$ 1,224,682
Excess of revenue over expenses	\$ -	\$ -	\$ 0